

## **STANDING COMMITTEE CHARTER**

### **CHAPTER DEVELOPMENT COMMITTEE**

#### **SCOPE**

The Chapter Development Committee oversees Chapter development and relations on behalf of the Board. The Committee is responsible for the development of standards that enable effective Chapter operations and practices. When challenges develop, the Committee provides recommendations for solutions.

#### **ROLES AND RESPONSIBILITIES**

The Committee Chairperson will be appointed in accordance with Association policies. The Committee will be composed of the number of individuals determined appropriate by the Chairperson. Committee members may be from the Board of Directors or the general membership.

The Committee is responsible for Chapter Standards and Expectations and oversees activities such as: Chapter Start-up (to include Virtual Chapters), Rescue, and Closure; obtaining and motivating Chapter volunteers and Chapter Mentors; and facilitating Chapter-National communications. Issues identified by the National Staff or NCMA members that impact the viability and effectiveness of the chapters are also candidates for committee consideration.

#### **PERFORMANCE SCHEDULE**

The Committee should report its activities to the Board of Directors periodically as directed by the President and provide a year-end report at the first Board meeting of the program year.