

STANDING COMMITTEE CHARTER

GOVERNANCE COMMITTEE

The Governance Committee oversees the Association's governance structures, policies, performance and practices.

ROLES AND RESPONSIBILITIES

The Committee Chairperson will be appointed in accordance with Association policies. The Chairperson shall be a Board member, but not an officer or employee. The Committee will be composed of up to five additional members from the Board of Directors or the general membership who possess experience and knowledge of NCMA's governance or not-for-profit or corporate governance.

SCOPE

Ensure the individual members of the Board of Directors understand their duties and obligations, have the information they need to accomplish the Board's work, and are actively engaged and involved in the Board's business.

Assess, research and recommend changes to the Association's governance as necessary to ensure effective corporate governance.

Maintain the National Bylaws (per policy 5-10).

Recommend that the NCMA Secretary approve those individual chapter's new bylaws or changes that are in conformance, or enter into discussions with those chapter presidents whose bylaws are not.

Ensure that the governance of the Association is performed in compliance with the National By-Laws. Notify the President and the Executive Director if deviations occur and request a report of their actions to the Board at the next scheduled meeting or sooner if necessary.

Conduct a formal review of the New Board member orientation materials every Program Year and provide a recommendation for update as appropriate.

Develop and present a Board Orientation Session to help orient Directors to their duties and responsibilities. This may be conducted by a third party consultant.